

# **BOE310 SAP BUSINESSOBJECTS ENTERPRISE XI 3.0/ 3.1: ADMINISTRATION AND SECURITY**

**Course Version: 091**

**Duration: 2 days**

## **Delivery Type**

- Instructor-led Classroom

## **Audience**

- The target audience for this course is system Architects/administrators who are new to BusinessObjects Enterprise and will be responsible for maintaining BusinessObjects Enterprise users, groups, and objects in their organization.
- This course applies to customers with the following products:
  - BusinessObjects Enterprise XI 3.0
  - BusinessObjects Enterprise XI 3.1
  - BusinessObjects Edge Series 3.0
  - BusinessObjects Edge Series 3.1
- This course is delivered using BusinessObjects Enterprise XI 3.0. The content and activities are applicable to all audiences, with the exception of some specific features that are identified as you go through the course to eliminate confusion.

## **Prerequisites:**

Essential

- \* Prerequisite Education
- Not applicable for this offering.
- \* Prerequisite Knowledge/Experience (While not required for this course, experience with these products or technologies will be helpful:)
- Windows conventions
- Familiarity with Windows Server 2000/2003 administration
- Windows Server 2000/2003 security concepts (global/local groups, and directory structure)

Recommended

- None

## **Goals**

- This two-day instructor-led course explains how to perform the tasks in the Central Management Console (CMC).

- These tasks involve supporting BusinessObjects TM Enterprise users and groups so they can access corporate data through the web portal in BusinessObjects Enterprise.
- This corporate data can take the form of Crystal Reports, BusinessObjects Web Intelligence, or Desktop Intelligence documents, Voyager workspaces, program objects, object packages, and popular third-party objects, such as Microsoft Word and Excel files, among others. Please note: this course does not discuss maintaining BusinessObjects Enterprise servers, which is taught in the BusinessObjects Enterprise XI 3.0/3.1: Administering Servers – Windows course.
- The business benefit of this course is that it provides a foundation for system architects/administrators to effectively manage both users and content on the BusinessObjects Enterprise platform. BusinessObjects Edge Series XI 3.0/3.1
  - Note: This course also applies to you if you are a system administrator for BusinessObjects Edge Series. Any product differences between BusinessObjects Edge and BusinessObjects Enterprise are outlined within the course so you understand which areas do not apply to your deployment. A document with more information about these differences and how this course applies to you is included on the resource CD.

## Course Based on Software Release

### Content

- What is BusinessObjects Enterprise?
  - Describe BusinessObjects Enterprise
  - Use InfoView and the Central Management Console to view content
  - Configure the Central Management Console
  - Describe the BusinessObjects Enterprise Architecture
- Managing BusinessObjects Enterprise Content
  - Add objects to the Repository
  - Manipulate objects in BusinessObjects Enterprise
- Securing BusinessObjects Enterprise Content
  - Create users, groups, folders and categories
  - Understand the BusinessObjects Enterprise security model
  - Describe guidelines for planning security
- Application Security
  - Secure BusinessObjects Enterprise applications
- Scheduling Content
  - Schedule objects
  - Schedule with business calendars
  - Manage instances
- Publishing and Publications
  - Publish personalized reports and documents to multiple recipients
  - Describe the process of publishing personalized reports to dynamic recipients
  - Manage profiles